NOTIFICATION OF TRANSMISSION OR SALE OF THE VEHICLE

IMPORTANT: Before applying for a change in ownership of the vehicle you will need to:

- **Cancel** any restriction on the vehicle use that might be recorded in the Registry of Personal Property, unless the Finance Company gives its express consent.
- **Pay** the sanctions imposed by traffic infringements recorded in the Registry of Vehicles.
- **Pay the Circulation Tax** corresponding to the previous year.
- **Please note you must book an appointment** to conduct any formalities at any Provincial Traffic Department.

- **Official application form.** *(Available on www.dgt.es)*

- **Fee** of €8.50. *(Payment in cash is not accepted).*

- **Identification of the applicant:**
  
  - Natural persons: **official document accrediting his/her identity and address** *(ID card, Spanish driving licence, residence card, Passport plus the Foreigner Identification Number).*
  
  - Legal persons: **tax identification card of the company accrediting the representation and identity of the person who signs the application** *(Available on www.dgt.es)*

  - Minors or disabled persons: data and signature of the father, mother or guardian, his/her ID card and document accrediting their relationship.

- **Document proof of** transmission including the ID card, the tax identification number or Foreigner Identification Number of the purchaser *(contract, invoice in the event of legal persons, receipt, etc.)*

- **Registration certificate.**

  **NOTE:** If the holder does not submit the documents, it will be necessary to also submit a written authorization signed by him/her, together with his/her original ID card, specifying that this representation is free of charge *(model available on www.dgt.es).*

  *If any of the data required above cannot be clearly proven, additional documentation could be requested.*

  **NOTE:** If the vehicle is transferred to a car dealer, the notification of transmission involves the vehicle being **temporarily deregistered.**

  *If the vehicle is transferred to an individual, the change in ownership shall be noted down but the registration certificate shall not be issued.*

  **In addition to the previous documents:**

  - **Agricultural vehicles:** document proving its deregistration in the Official Register of Agricultural Machinery of the Autonomous Community, unless they have been registered online in the DGT Register of Vehicles.

  - **Proof of payment/exemption of the Special Tax on Certain Means of Transport,** in those cases in which the change in ownership of driving school vehicles, rental vehicles without a driver, change in residence that were exempted from payment at the moment of registration, is carried out within the time limits laid down in law.

  **NOTE:** If the vehicle is transferred to a car dealer, the notification of transmission involves the vehicle being **temporarily deregistered.**

  *If the vehicle is transferred to an individual, the change in ownership shall be noted down but the registration certificate shall not be issued.*

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