



REPLACING YOUR DRIVING LICENCE

- A) DRIVING LICENCES FROM COUNTRIES OF THE EUROPEAN UNION, ICELAND, LIECHTENSTEIN AND NORWAY: **IF DAMAGED, LOST OR STOLEN**
- B) VALID DRIVING LICENCES FROM ANDORRA, SWITZERLAND AND JAPAN WHICH WERE NOT OBTAINED BEING A RESIDENT IN SPAIN: **IF DAMAGED, LOST OR STOLEN**

DOCUMENTS REQUIRED

- 1st. **OFFICIAL FORM** available at the Jefaturas de Tráfico (Provincial Traffic Departments) and on DGT's website (www.dgt.es) and duly completed **TALÓN FOTO**.
- 2nd. **FEES:**
- registered licences and licences from Andorra, Switzerland and Japan if lost or stolen, fee IV.3 must be paid: €24,10
 - non-registered licences, for the registration fee IV.1 8,50 € must be paid; and for the replacement fee IV.3 24,10 € must be paid.
- Three methods of payment: online www.dgt.es, by bank card at Traffic Departments and by direct debit from a bank account or in cash at financial institutions (model form 791 available at Traffic Departments and on www.dgt.es)
- 3rd. **PROOF OF IDENTITY AND RESIDENCE:**
- **ID Card or PASSPORT:** valid and original
 - **AUTHORISATION FOR RESIDENCE or IDENTITY DOCUMENT of the country of origin or PASSPORT together with the CERTIFICATE OF INSCRIPTION IN THE ALIENS' CENTRAL REGISTER** for EU foreign nationals: original and valid.
 - **AUTHORISATION FOR RESIDENCE** for non-EU foreign nationals: original and valid.
- 4th. **DRIVING LICENCE:** original licence if damaged.
- 5th. **PHOTOGRAPH:** an original 32 x 26 mm photograph in colour and taken against a plain background, facing forward without anything covering the head, without sunglasses or tinted glasses or any other item which may prevent or make the identification of the person problematic. Veils may be acceptable in photographs of applicants who, for religious purposes, wear a head covering that obscures their hair, with the only limitation that their full face must be visible from the hairline to the bottom of the chin so as not to prevent or make the identification of the person problematic.
- 6th. **STATEMENT** in writing stating that the applicant is not disqualified from driving motor vehicles and mopeds by law.

SPECIAL CASES

ELECTRONIC PSYCHOPHYSICAL APTITUDE REPORT entered in the Register of Drivers by a DRIVERS CHECK CENTRE FOR DRIVING LICENCES FROM ANDORRA, SWITZERLAND AND JAPAN.

REPRESENTATIVE: If the holder of the driving licence does not present the documents, his/her representative must present his/her original ID card and the authorization of the interested person to be able to complete the procedure, specifying that it is free of charge.

*The submission of documentation supporting **the registration data (address) and IAE (trade tax)** may be replaced by an express authorization so that the Directorate General for Traffic can verify such information by telematic means. For that purpose, the applicant must tick the appropriate box in the application form or fill in the express consent form available at the DGT's website or at the Traffic Departments. If DGT does not receive valid information, the applicant must submit documentation in order to remedy this situation.*

(Last update: 22/06/2018)