



MINISTERIO  
DEL INTERIOR



# EXCHAGING A MILITARY DRIVING LICENCE OR DRIVING LICENCE FROM THE CIVIL GUARD AND NATIONAL POLICE FORCES

## REQUIREMENTS

- a) To meet the age requirement for the licence applied for.
- b) The licence must be issued by a legally authorised school or body, either military or belonging to the Police General Directorate or the Civil Guard General Directorate;
- c) The licence must be valid;
- d) The holder of the driving licence must be in active service within the military Force or Body or less than six months should have elapsed since termination of service;
- e) A minimum of two years in category A2 is required before exchanging the category A driving licence.

## DOCUMENTS REQUIRED

- 1st. APPLICATION FORM:** official form available at the Jefaturas de Tráfico (Provincial Traffic Departments) and on DGT's website ([www.dgt.es](http://www.dgt.es)) which includes a declaration stating that the holder has not been disqualified from driving motor vehicles and mopeds by law and duly completed **TALÓN FOTO** available at Traffic Departments.
- 2nd. FEE II.3:** 28,30 €. Three methods of payment: online [www.dgt.es](http://www.dgt.es), by bank card at Traffic Departments and by direct debit from a bank account or in cash at financial institutions (model form 791 available at Traffic Departments and on [www.dgt.es](http://www.dgt.es))
- 3rd. ID Card:** valid and original.
- 4th. ELECTRONIC PSYCHOPHYSICAL APTITUDE REPORT** entered in the Register of Drivers by A DRIVERS CHECK CENTRE.
- 5th. PHOTOGRAPH:** an original 32 x 26 mm photograph in colour and taken against a plain background, facing forward without anything covering the head, without sunglasses or tinted glasses or any other item which may prevent or make the identification of the person problematic. Veils may be acceptable in photographs of applicants who, for religious purposes, wear a head covering that obscures their hair, with the only limitation that their full face must be visible from the hairline to the bottom of the chin so as not to prevent or make the identification of the person problematic.
- 6th. DRIVING LICENCE to be exchanged:** valid original licence and a photocopy.
- 7th. DOCUMENT** certifying that the holder is in active service or, where appropriate, the date of termination of service.
- 8th. CIVIL DRIVING LICENCE:** if it exists.

## SPECIAL CASES

**REPRESENTATIVE:** Where the documentation is not submitted by the holder of the driving licence, the person representing him/her must present his/her official ID card and a written authorisation of the holder to complete the procedure, specifying that it is free of charge.

*The submission of documentation supporting the registration data (address) and IAE (trade tax) may be replaced by an express authorization so that the Directorate General for Traffic can verify such information by telematic means. For that purpose, the applicant must tick the appropriate box in the application form or fill in the express consent form available at the DGT's website or at the Traffic Departments. If DGT does not receive valid information, the applicant must submit documentation in order to remedy this situation.*

(Last update 22/06/2018)