



MINISTERIO  
DEL INTERIOR



## EXCHAGING A DRIVING LICENCE FROM JAPAN, REPUBLIC OF KOREA, ANDORRA, SWITZERLAND and MONACO

### WE DO NOT EXCHANGE:

- DRIVING LICENCES OBTAINED ON A LATER DATE THAN THE SIGNING OF THE CONVENTION BEING LEGALLY RESIDENT IN SPAIN. (*IN THE CASE OF THE REPUBLIC OF KOREA THE DATE ON WHICH THE DRIVING LICENCE WAS OBTAINED MAY BE LATER THAN THAT OF THE LEGAL RESIDENCE*)
- DRIVING LICENCES OBTAINED FROM A LICENCE EXCHANGED FROM ANOTHER COUNTRY THAT DOES NOT HAVE AN EXCHANGE AGREEMENT WITH SPAIN

### DOCUMENTS REQUIRED

- 1st. APPLICATION FORM:** official form available at the Jefaturas de Tráfico (Provincial Traffic Departments) and on DGT's website ([www.dgt.es](http://www.dgt.es)) which includes a declaration in writing stating that the holder's right to drive has not been withdrawn by virtue of a court decision, that the person does not hold any other driving licence issued within the EU or EEA of the same category as the one requested or that has been restricted, suspended or revoked and that the applicant is responsible for the authenticity and validity of the driving licence to be exchanged.
- 2nd. FEE II.3:** 28,30 €. Three methods of payment: **online** [www.dgt.es](http://www.dgt.es), **by bank card** at Traffic Departments and by **direct debit from a bank account or in cash at financial institutions** (model form 791 available at Traffic Departments and on [www.dgt.es](http://www.dgt.es) )
- 3rd. PROOF OF IDENTITY AND RESIDENCE:**
  - **DNI or PASSPORT:** valid and original
  - **AUTHORISATION FOR RESIDENCE or IDENTITY DOCUMENT of the country of origin or PASSPORT together with the CERTIFICATE OF INSCRIPTION IN THE ALIENS' CENTRAL REGISTER** for EU foreign nationals: original and valid.
  - **AUTHORISATION FOR RESIDENCE** for non-EU foreign nationals: original and valid.
- 4th. ELECTRONIC PSYCHOPHYSICAL APTITUDE REPORT** entered in the Register of Drivers by a **DRIVERS CHECK CENTRE.**
- 5th. DRIVING LICENCE:** original licence being exchanged and a photocopy.
- 6th. PHOTOGRAPH:** an original 32 x 26 mm photograph in colour and taken against a plain background, facing forward without anything covering the head, without sunglasses or tinted glasses or any other item which may prevent or make the identification of the person problematic.  
Veils may be acceptable in photographs of applicants who, for religious purposes, wear a head covering that obscures their hair, with the only limitation that their full face must be visible from the hairline to the bottom of the chin so as not to prevent or make the identification of the person problematic.
- 7th. TALÓN FOTO:** completed and signed within the appropriate box.

### SPECIAL CASES

**KOREA:** an official translation of the driving licence made by a Consulate or the Embassy.

**JAPAN:** official translation of the driving licence.

**REPRESENTATIVE:** Where the documentation is not submitted by the holder of the driving licence, the person representing him/her must present his/her official ID card and a written authorisation of the holder to complete the procedure, specifying that it is free of charge.



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*The submission of documentation supporting **the registration data (address) and IAE (trade tax)** may be replaced by an express authorization so that the Directorate General for Traffic can verify such information by telematic means. For that purpose, the applicant must tick the appropriate box in the application form or fill in the express consent form available at the DGT's website or at the Traffic Departments. If DGT does not receive valid information, the applicant must submit documentation in order to remedy this situation*

(Last update: 22/06/2018)