

INSTRUCTIONS

A.- Please submit proof of the claimed fees or sanctions.

B.- Those cases in which a fee not appropriate for the intended use has been purchased are included as "Fees that are not due" cause.

C.- The IBAN (International Bank Account Number) uniquely identifies a bank account issued by any financial institution at international level, regardless of the place and bank in which it is located. There is a unique IBAN for each bank account; the IBAN identifies the country, the bank, the branch and the account.

(1) Being contacted by the Electronic Mailbox for Traffic Issues (DEV) means that the person concerned will only be notified by this means; in subsequent notifications, the person concerned can change this means and choose others specified in Article 59 of Law 30/1992 on the Legal System applicable to Public Administration and the Common Administrative Procedure.

(2) Art 5. Law 16/1979, of 2 October, on the Directorate-General for Traffic fees:

1.- Reasons for the exemption of fees:

- a) Members, including technical and administrative staff, of the diplomatic missions, of the consular offices and of international organisations headquartered or with offices in Spain, as well as their ascendants, descendants and spouses, who apply for a Spanish driving licence under the conditions laid down in Article 24 of the General Regulations on Drivers, approved by Royal Decree 818/2009, of 8 May. Exemption shall also apply when all of the above apply for the relevant registration certificates in accordance with Group I, Article 6 of this Law, in cases where it is appropriate to use the registration plates listed in Annex XVIII, paragraph I.B. (a) of the General Regulations on Vehicles, approved by Royal Decree 2822/1998, of 23 December.
- b) Persons over the age of 70 who apply for an extension of the period of validity of the driving licence or of any other administrative authorisation to drive of which they are holders.
- c) Those who, for reasons exclusively linked to personal security, have obtained authorisation for a change in the registration number of a motor vehicle, under the terms established by law.
- d) Those who apply for a duplicate administrative authorisation to drive or to travel on public roads, due to a change of address.
- e) Those who apply for the definitive deregistration of a vehicle, when brought to an authorised centre for its destruction.
- f) Those who apply for the temporary deregistration of a vehicle when it has been stolen and for its subsequent cancellation when the vehicle is recovered.
- g) The Spanish Tax Agency (AEAT) and the General Social Security Treasury (TGSS) when requesting the recording and cancellation of seizures and administrative immobilizations on the vehicle in the Register of Vehicles, as well as the Insurance Compensation Consortium (Consortio de Compensación de Seguros) when requesting data from the above mentioned Register.

2.- Reasons for a discount on the fees:

Those who, on the grounds of physical and mental fitness, have to apply for an extension of the validity of a driving licence or of any other administrative authorisation to drive of which they are holders more often than would normally be the case, shall be entitled to a **80% discount** on the amount of the fee when their validity is extended for periods of one year or less; discounts will be reduced by 20 percentage points for each additional year. The fee shall be paid in full for periods of validity of more than four years. Once the reduced amount has been calculated, the rounding of amounts generally approved for the Directorate-General for Traffic fees shall be applied to determine the amount required to be paid.