



MINISTERIO
DEL INTERIOR



AUTHORIZATION TO OPEN A PRIVATE DRIVING SCHOOL

DOCUMENTS REQUIRED

- 1st. **APPLICATION FORM:** official form 2.10 available at Traffic Departments signed by the owner of the driving school or by the legal representative.
 - **name of the school**
 - **human and material resources**
 - **location of the premises and testing-ground or training areas**
 - **authorization request for teaching the specified categories of driving licences and permits**
- 2nd. **FEE III.1: 433,20 €** Three methods of payment: online www.dgt.es, by bank card at Traffic Departments and by direct debit from a bank account or in cash at financial institutions (model form 791 available at Traffic Departments and on www.dgt.es)
- 3rd. **ID card / Foreign Identification number or the DOCUMENTS CERTIFYING THE COMPANY'S FOUNDATION** by the legal person owning the driving school: original and copy
- 4th. **TESTING-GROUNDS FOR PRACTICAL LESSONS:** If testing-grounds are available, the documents certifying so and the municipal authorization to provide that training must be presented or a document certifying that such authorization is not needed.
If testing-grounds are not available, the municipal authorization to carry out these practical lessons in an area fulfilling the right conditions to that end must be presented.
- 5th. **A LIST DETAILING THE TEACHING STAFF** specifying their authorization to teach.
- 6th. **A LIST WITH THE VEHICLES** to be used, specifying their characteristics and conditions for use (learning to drive or escort vehicle).
- 7th. **PREMISES:** accreditation stating that they meet the requirements laid down in municipal rules for the performance of the activity of the school.
- 8th. **A LIST DETAILING THE TEACHING MATERIAL**
- 9th. **A DECLARATION FROM THE APPLICANT OR ASSOCIATES** (in the event of a legal person), **FROM THE MANAGEMENT PERSONNEL AND TEACHING STAFF** stating that they are not in one of the prohibitions laid down in Article 12 of Royal Decree 1295/2003 of 17 October as amended by Royal Decree 369/2010.

Prior to the authorization, civil servants from the Traffic Department will inspect the centre.

(22/06/2018)